

Olympic Community of Health

Board Member Commitments and Operating Procedures

Board Members

Board Members serve as the representatives of their respective sectors for the three-county Olympic Community of Health (OCH) region or of their respective Tribe.

Alternate Members

Each Sector may designate one Alternate Member to serve in the absence of such sector's Board Member. The Alternate Member serving in the stead of a Board Member shall have the same rights, privileges and responsibilities as such Board Member. Only Alternate Members who are properly registered on the list of Alternate Members held by the OCH Secretary shall have the right to vote and to participate in Board deliberations.

This procedure does not apply to Tribes, who may choose alternates at will.

Managed Care Organizations

Managed Care Organizations (MCOs) are allotted one voting Board Member and may choose to rotate their designated Board Member. The MCO rotation system may define term limits to be less than, but not more than, the term limits specified in the bylaws. MCOs are also entitled to designate an Alternate Member.

Communications

Board Members are responsible to communicate with other members of their sector or Tribe to ensure effective information flow to and strong engagement on matters related to the OCH. Members bring the experience, expertise and perspective of their sector; they do not represent their personal views or their organization's interests alone:

- All members are expected to proactively solicit the input and perspectives of other organizations
- within their sector
- All members will provide regular updates/feedback loops to interested organizations in their sector on the OCH's work
- All members will serve as spokespersons for the OCH
- Members will disclose any substantive differences of opinion or disagreements within their sector on decisions to the Board of Directors

Confidentiality

Board members are reminded that confidential financial, personnel and other matters concerning the organization, donors, staff or clients/consumers may be included in board materials or discussed from time to time. Board members should not disclose such confidential information to anyone unless required by law.

Participation

Participation and attendance at board meetings is a high priority. Board Members are expected to be prepared to discuss issues and business, having read background material relevant to the topics at hand.

- Members regularly attend OCH Board meetings and stay current on OCH activities
- If a Member is unable to attend a board meeting s/he may send the Alternate who is granted full decision making authority
- A member no longer able to actively participate will notify the board and/or executive director
- Members take responsibility for and follow through on agreed upon assignments
- Members abide by Board policies

Conduct

Board members are expected to act in the following manner:

- Exercise the duties and responsibilities of their positions with integrity, collegiality, deep respect and care
- Cooperate with and respect the opinions of fellow Board Members, and leaving personal prejudices out of all board discussions, as well as support actions of the Board even when the Board Member personally did not support the action taken
- Represent the OCH in a positive and supportive manner at all times and in all places
- Show respect and courteous conduct in all board and committee meetings
- Refrain from intruding on administrative issues that are the responsibility of management, except to monitor results and ensure that procedures are consistent with board policy

Dated: _____

Signed: _____

Print Name: _____

Title: _____